

**MORAVIAN UNIVERSITY  
CANDIDATE EVALUATION FORM**

**POSITION:** \_\_\_\_\_

**CANDIDATE:** \_\_\_\_\_

**EVALUATION:**

- I. *Suitability of Overall Qualifications:* How well does the candidate's educational background, experience, skills, etc. relate to the position requirements?
- II. *Suitability of Personality Factors:* How well does the candidate's overall presentation style such as poise, conversational ability, facility for relating effectively with others, interest in College, etc. relate to the position requirements?
- III. *Predictors of Achievement-Oriented Work Performance:* How well does the applicant's past successes and current goals match those of the position?
- IV. *Overall Rating:* How well does this candidate rate against the others interviewed for this position and how you rate this individual?
- A. Highly Recommended--Outstanding Applicant
  - B. Recommend--Well-Suited for the Position
  - C. Recommend--Qualified, with Reservations
  - D. Not recommended.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Interviewer: \_\_\_\_\_

Extension: \_\_\_\_\_

Return as quickly as possible to: Office of Human Resources, Room 310, Colonial Hall