

# MORAVIAN UNIVERSITY

## 2024-2025 Loan Adjustment Form

Student borrowers or parent borrowers wishing to cancel or adjust a loan should complete this form. Depending upon your request, you may be asked for further clarification. **Questions on how to complete the form? Please contact the Office of Financial Aid Services at [finaid@moravian.edu](mailto:finaid@moravian.edu) or 610-861-1330.**

### A. Student's Information:

Student's Full Name: \_\_\_\_\_ Moravian ID: \_\_\_\_\_

### B. Loan Adjustment

For each loan you wish to adjust, select one option from the general request list provided that aligns with your intent. Feel free to indicate in the comments anything particular you want to note about your request. Note that any requests to increase a loan may require additional eligibility determinations. **Canceling or reducing a loan? Doing so may result in a payment due to Moravian. Please be prepared to make payment through other means.**

#### LOAN TYPE:

Unsubsidized Federal Direct Loan  
Subsidized Federal Direct Loan  
Private Alternative Loan  
Federal PLUS Loan

#### LOAN TERM:

Entire 2024-2025 Academic Year  
Fall 2024 Semester Only  
Spring 2025 Semester Only  
Summer 2025 Only

#### I would like to:

Cancel the loan (**I understand this may result in a payment owed to Moravian.**)

Adjust this loan to cover balance and produce a refund of \$ \_\_\_\_\_

Adjust loan to cover my balance ONLY (no refund)

Increase this loan to my full eligibility

Adjust loan by a specific dollar amount: **Current Amount:** \$ \_\_\_\_\_ **New Amount:** \$ \_\_\_\_\_

#### Additional Comments:

### C. Borrower's Signature

By signing below, I understand that if an adjustment to my loan results in a balance due, I am required to pay this balance by using other resources.

**Borrower's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*(Student signature required for student loans- Parent signature required for Parent PLUS Loans)*

Please return your completed form to the Office of Financial Aid Services via:

Mail (1200 Main Street Bethlehem, PA 18018)

Fax (610-861-1346)

Electronically through [Xmedius SendSecure](#)

In-person (1st floor Colonial Hall)