MORAVIAN
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HOW TO COMPARE AND REVIEW BENEFIT PLANS

1. Go to: **HRportal.moravian.edu**
2. Type in Net ID username and password (This is the username and password you use to log into the computer. Your network ID is either your 'me' account or your last name first initial)

ascentis™

Company

Moravian University
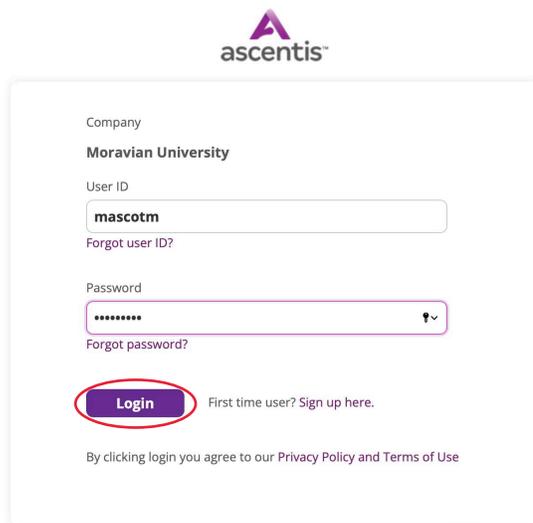
User ID

mascotm

Forgot user ID?

Password

●●●●●●●●

Forgot password?

Login   First time user? Sign up here.

By clicking login you agree to our Privacy Policy and Terms of Use

3. Click on "Login"

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Company

Moravian University

User ID

mascotm

Forgot user ID?

Password

●●●●●●●●

Forgot password?

Login   First time user? Sign up here.

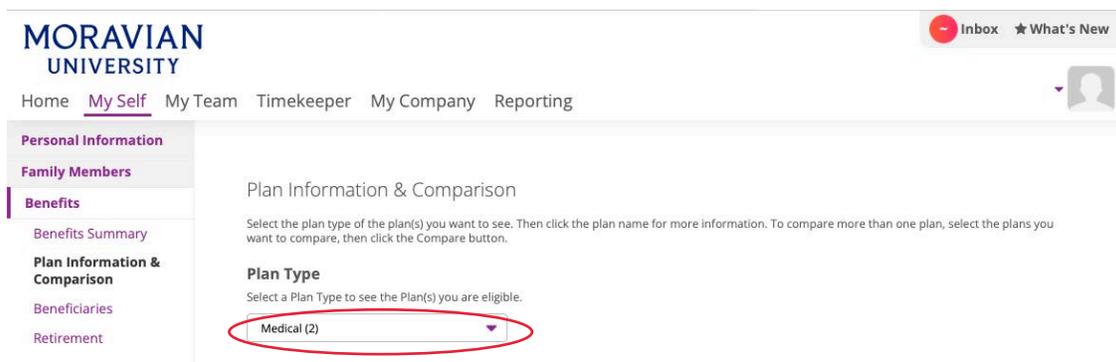By clicking login you agree to our Privacy Policy and Terms of Use

Should you require assistance using these instructions or employee self-service in general, please contact HR@moravian.edu or call 610-861-1527.
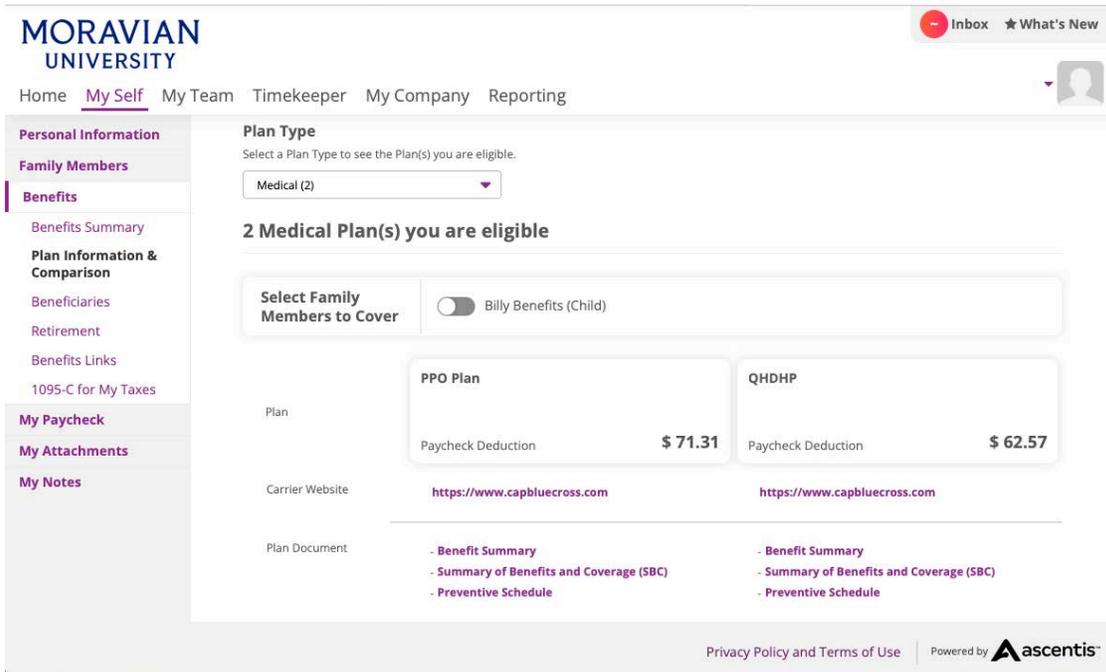
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4. Click "Myself"
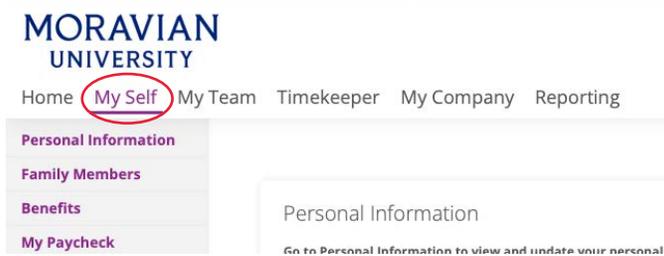
5. To review or compare benefit plans click "Plan Information & Comparison" and choose the benefit(s) you would like to review.

6. You will now see information for the selected plan(s)

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