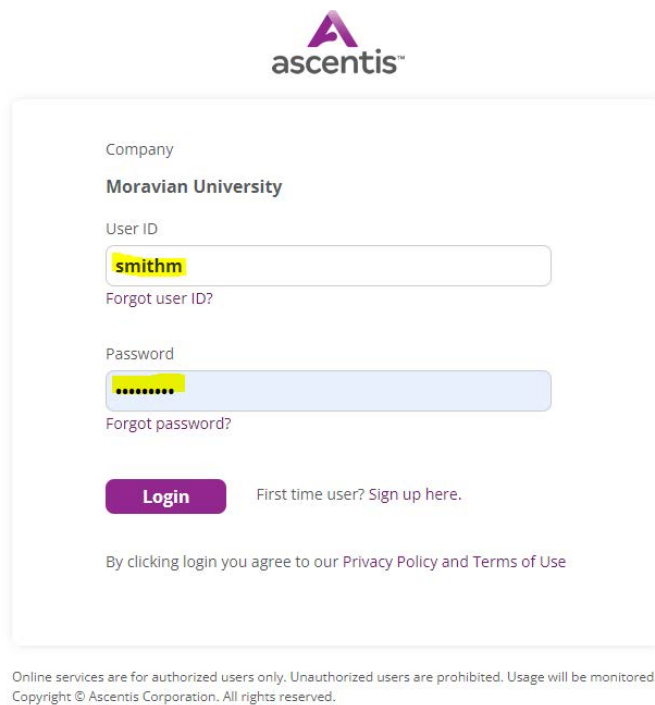


# MORAVIAN UNIVERSITY

## HOW TO ACCESS PAYCHECK SIMULATOR

1. Go to: [HRportal.moravian.edu](https://hrportal.moravian.edu)
2. Type in Net ID username and password (This is the username and password you use to log into the computer. Your network ID is either your 'me' account or your last name first initial)



ascendis™

Company  
**Moravian University**

User ID  
  
[Forgot user ID?](#)

Password  
  
[Forgot password?](#)

[Login](#) [First time user? Sign up here.](#)

By clicking login you agree to our [Privacy Policy](#) and [Terms of Use](#)

Online services are for authorized users only. Unauthorized users are prohibited. Usage will be monitored.  
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3. Click on “Login”

Should you require assistance using these instructions or the HRportal in general, please contact [HR@moravian.edu](mailto:HR@moravian.edu) or call 610-861-1527.

# MORAVIAN UNIVERSITY

## 4. Select My Self > My Paycheck > Paycheck Simulator:

### MORAVIAN UNIVERSITY

Home **My Self** Recruiting My Team Timekeeper My Company Reporting Benefits Payroll

Personal Information

Family Members

Benefits

**My Paycheck**

Last Payroll

Pay Stub History

Direct Deposit

Pay & Taxes

**Paycheck Simulator**

W-2 Forms

Administration

Messages

My Attachments

My Notes

▸ What if I move?

▸ What if I change my tax withholdings?

▸ What if my earnings change?

Calculate

Reset Values

Go to more advanced simulator options

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# MORAVIAN UNIVERSITY

## 5. Once here you can simulate the following:

- What if I move?
- What if I change my tax withholdings?
- What if my earnings change?

## MORAVIAN UNIVERSITY

Home My Self Timekeeper My Company

### Personal Information

### Family Members

### Benefits

### My Paycheck

Last Payroll

Pay Stub History

Direct Deposit

Pay & Taxes

### Paycheck Simulator

W-2 Forms

Messages

### My Attachments

### My Notes

▶ What if I move?

▶ What if I change my tax withholdings?

▶ What if my earnings change?

Calculate

Reset Values

Go to more advanced simulator options

## 6. Select "Calculate" to see how these simulated changes would affect your paycheck.

*Please note: changes made here are for simulation purposes only and will not affect your actual paycheck.*

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