

**MORAVIAN UNIVERSITY
CANDIDATE EVALUATION FORM**

POSITION: _____ **CANDIDATE:** _____

EVALUATION:

- I. *Suitability of Overall Qualification:* How well does the candidate's educational background, experience, skills, etc. relate to the position requirements?

- II. *Suitability of Personality Factors:* How well does the candidate's overall presentation style such as poise, conversational ability, facility for relating effectively with others, interest in University, etc. relate to the position requirements?

- III. *Predictors of Achievement-Oriented Work Performance:* How well does the applicant's past successes and current goals match those of the position?

- IV. *Overall Rating:* How well does this candidate rate against the others interviewed for this position and how you rate this individual?

- A. Highly Recommended—Outstanding Applicant
- B. Recommend—Well-Suited for the Position
- C. Recommend—Qualified, with Reservation
- D. Not recommended.

Comments:

Interviewer: _____

Extension: _____

Return as quickly as possible to: Office of Human Resources, Room 310, Colonial Hall