



Office of Human Resources
Fax: 610/625-7883 Office: Phone 610/861-1527

Memorandum

To: Campus Police Personnel

From: Jon B. Conrad

Date: November 28, 2022

RE: **2023 Campus Police Holidays**

The above referenced Campus Police staff will observe the following holidays for the calendar year 2023: Please note that the institution is officially *open Tuesday, January 2, 2024*. The institution is also open on Labor Day replaced by a floating holiday.

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| 1. New Year's Day | Sunday, January 1, 2023 |
| 2. Martin Luther King Day* | Monday, January 16, 2023 |
| 3. Spring Break (coincides with Good Friday) | Friday, April 7, 2023 |
| 4. Easter | Sunday, April 9, 2023 |
| 5. Memorial Day | Monday, May 29, 2023 |
| 6. Juneteenth | Monday, June 19, 2023 |
| 7. Independence Day | Tuesday, July 4, 2023 |
| 8. Thanksgiving Break | Thursday, November 23, 2023 |
| 9. Thanksgiving Break | Friday, November 24, 2023 |
| 10. Christmas Eve | Sunday, December 24, 2023 |
| 11. Christmas Day | Monday, December 25, 2023 |
| 12. New Year's Eve | Sunday, December 31, 2023 |
| 13. Floating Holiday #1 | |
| 14. Floating Holiday #2 | |

A floating holiday may be taken on any day upon which you and your supervisor mutually agree. Campus Police staff hired on or after September 1st receive only one (1) floating holiday for the remainder of the calendar year.

A separate holiday schedule has been created for Administrative and Support Staff. Questions about this schedule may be directed to the Office of Human Resources at 1527. *Approved by President's Cabinet on Tuesday, 9/27/2022.